

A G E N D A

Audit and Corporate Governance Committee

Date: **Friday, 21st November, 2008**

Time: **10.00 a.m.**

Place: **Council Chamber, Brockington, 35
Hafod Road, Hereford. HR1 1SH**

Notes: Please note the **time, date** and **venue** of the meeting.

For any further information please contact:

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Herefordshire Council

AGENDA

for the Meeting of the Audit and Corporate Governance Committee

To: Councillor ACR Chappell (Chairman)
Councillor RH Smith (Vice-Chairman)

Councillors MJ Fishley, JHR Goodwin, PJ McCaull, R Mills and AM Toon

	Pages
1. APOLOGIES FOR ABSENCE	
To receive any apologies for absence.	
2. NAMED SUBSTITUTES(IF ANY)	
To receive any named substitutes.	
3. DECLARATIONS OF INTEREST	
To receive any declarations of interest by Members in respect of items on the Agenda.	
GUIDANCE ON DECLARING PERSONAL AND PREJUDICIAL INTERESTS AT MEETINGS	
The Council's Members' Code of Conduct requires Councillors to declare against an Agenda item(s) the nature of an interest and whether the interest is personal or prejudicial. Councillors have to decide first whether or not they have a personal interest in the matter under discussion. They will then have to decide whether that personal interest is also prejudicial.	
A personal interest is an interest that affects the Councillor more than most other people in the area. People in the area include those who live, work or have property in the area of the Council. Councillors will also have a personal interest if their partner, relative or a close friend, or an organisation that they or the member works for, is affected more than other people in the area. If they do have a personal interest, they must declare it but can stay and take part and vote in the meeting.	
Whether an interest is prejudicial is a matter of judgement for each Councillor. What Councillors have to do is ask themselves whether a member of the public – if he or she knew all the facts – would think that the Councillor's interest was so important that their decision would be affected by it. If a Councillor has a prejudicial interest then they must declare what that interest is and leave the meeting room.	
4. MINUTES	1 - 8
To approve the Minutes of the meeting held on 25 September 2008.	
5. THE EXTENT AND VALUES OF CURRENT POOLED BUDGETS	9 - 16

	To report to the Audit and Corporate Governance Committee on the extent and values of pooling of budgets under the National Health Service Act 2006 along with current thinking/planning towards further pooling.	
6.	DATA QUALITY - SIX MONTH UPDATE	17 - 34
	To update the Committee on progress against the data quality action plan as required by the Council's data quality policy.	
7.	USE OF CONSULTANTS	35 - 44
	To report to the Audit and Corporate Governance Committee on the Council's Use of Consultants in 2007/08.	
8.	PLANNING OBLIGATIONS AGREEMENTS	45 - 52
	To review arrangements for Planning Obligation Agreements.	
9.	UPDATED ANNUAL GOVERNANCE STATEMENT FRAMEWORK 2008/09	53 - 62
	To provide an update on the Annual Governance Framework in line with the Code of Governance approved by Council on 31st October 2008.	
10.	UPDATE ON AUDIT AND CORPORATE GOVERNANCE COMMITTEE RESOLUTIONS AND RECOMMENDATIONS - MAY 2007 TO JUNE 2008	63 - 74
	To identify the resolutions and recommendations made by the Audit & Corporate Governance Committee between May 2007 and June 2008 that require further monitoring.	
11.	SECOND INTERIM AUDIT ASSURANCE REPORT 2008/09	75 - 98
	To provide the Committee with an update on progress in making the planned improvements to the internal control environment and progress with the Annual Audit Plan for 2008/09.	